

ODD/40/2018

Officer Decision Record Template

Record of Decision of Julia Burrows (Director of Public Health)

Subject

It is proposed that the Barnsley Council 2018/19 seasonal flu staff vaccination programme is offered to all Council employees who are not eligible for a free NHS flu vaccination.

This year the offer will be to provide a combination of opportunities to access flu vaccination – (1), via the Council's current Occupational Health provider (in-house provision) and (2), staff reimbursement following vaccination at a community pharmacy of their choice.

For the in-house provisions Public Health will be paying £3,667.50 to Collingwood Health (BMBC Occupational Health provider) to deliver five half day vaccination clinics. After the clinics have finished Public Health will be recharging individual Business Units £10 per employee vaccination.

Those staff who attend a pharmacy and wish to be reimbursed for having a flu vaccination are asked to complete a flu vaccination claim form up to a maximum of £10.00. The staff members Business Unit will also be changed for any reimbursement.

Authority

Paragraph B1 of the Responsibility for Executive Functions - Officer Delegations authorise officers to incur expenditure without specific Cabinet approval up to a maximum of £250,000 in any one case

Date of Decision

3rd July 2018



(Insert Officer name)

Julia Burrows

Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file